

Minutes for the Regular Meeting on Monday, November 14, 2022, at 12:00 pm at 8305 Augusta Road Pelzer, SC 29669.

Jim Darby called the meeting to order. Jim Darby asked Chief Sutherland to open with prayer. Donnie Freeman and Jimmy Brashier were absent.

Rick Bradley, the new County Council Representative for our area, attended the meeting. He introduced himself. He lives in Canebrake Fire District. He is excited to start his new position. He said he has some knowledge on fire department operations. He said if we need anything from him at any time to let him know. He said he is excited to start this new role in the community and he is happy to be able to serve his community.

Everyone reviewed the minutes. John Jennings reviewed a word that needed to be removed. Sabrina Bedingfield motioned to accept the minutes from the October meeting. John Jennings seconded it. All were in favor.

Jennifer Adams reviewed the Financial Statements. Jennifer stated that Chief Sutherland wanted to discuss our LGIP account. Chief Sutherland said that the LGIP Account had increased from 2.32% return to 2.62%. It was asked if we could create sub accounts in the LGIP account like we currently have in the Capital Account at Southern First. Sabrina Bedingfield said that she thought we should move the money for New Apparatus to LGIP. Sabrina Bedingfield motioned to move the New Apparatus money from the Capital Account to the LGIP account. John Jennings seconded it. All were in favor. John Jennings motioned to approve the Financial Statements. Sabrina Bedingfield seconded it. All were in favor.

Chief Sutherland started the Staff Report (see attached) by updating everyone on the training tower. It is almost complete. We have quotes to finish the fencing for it. Fire Marshal Horn is going to a live fire training class next week. The company will be coming down to train our people on how to use the building. Our Promotion and Award Ceremony went well. The new FM80 is in service. Our fall department meetings will be on November 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> at 11:30 am. Please let Jennifer Adams know if you will be coming so she can include you in the food count. We are in the process of selling Old Engine 80. We have found an issue with the title. Once we have it, we will complete the sale of it. There are several out of state agencies that are interested. The brag for this month is for C Shift. It was a motor vehicle accident with a cardiac arrest. Several firefighters on that call were in the meeting. Mr. Darby said that he had received an email about an auto accident that Chief Sutherland responded to. The email said that he had went above and beyond to help these individuals. Chief Sutherland reminded everyone that the Kids' Christmas party is December 3<sup>rd</sup> at Headquarters from 9 am – 11 am and the attire is Christmas pjs. The Christmas Dinner for the department will be December 8<sup>th</sup>, 2022 at Reedy Fork Baptist Church on Fork Shoals Road at 6 pm. The attire for the Christmas Dinner is casual. SGFD will be hosting a Confined Space Class on December 1<sup>st</sup> and December 2<sup>nd</sup>.

Assistant Chief Finley started his report telling everyone that Engine 80A had a tire damaged on a call. It was a front tire and we had to replace the other one on the following Monday. Engine 73 also had to have both steer tires replaced and get aligned. The new wiring harness was installed on Platform 77 and it is service again. We are having to do some repairs on bay doors at several stations including Headquarters back door, new springs at Station 73 and screws replaced at Station 78. The total calls for October were 279 and total for the year is 2,980.

FM Horn said we had trench training in Anderson County with Task Force 6. He is proud to say that South Greenville Fire Department had 9 people there. He said that South Greenville is a major force in GCERT and Task Force 6. We have had several very difficult trainings and South Greenville always has people participating. Mr. Darby said that he is very proud of all of our employees and he wants them to know. Chief Sutherland wanted to brag and let everyone know that Fire Marshal Horn has been chosen to be the Training Liaison for all Greenville County Training between GCERT and Task Force 6. He will be helping schedule the training for everyone in the county.

Communications Supervisor Jessica Phillips had no report.

Jennifer Adams had no report.

#### Old Business

- I. Jennifer Adams asked everyone if they had time to review the quotes that were included in their packets. She said that she had received the names of James Starks and David Smith from Teresa Cawley, our Financial Advisor. David Smith said that he had to much current business and did not feel he was able to offer a bid. The quote from James Starks was for one year and the other quote was from Greene Finney Cauley, LLC. It had the option of a 3-year or 5-year contract. Jennifer Adams recommended that we do the 5-year contract with Greene, Finney, Cauley, LLC. That is who we are currently using and they have been really good to work with. John Jennings motioned to continue the audits with Greene, Finney, Cauley, LLC with the 5-year contract as recommended. Sabrina Bedingfield seconded it. All were in favor.

#### New Business

- I. Mr. Darby reviewed the SPD Conference. He said he felt the Conference this year was good for the Leadership of all SPDs that were there. There was a good presentation about leadership in the now very diverse work environments we have. There was a very good presentation about long term financial planning and financial stability. It proved that we have a good plan that we are currently working with. Jessica Stumpf from Emergency Management spoke also, and she did a good review of Emergency Management and what they can provide for local SPDs. There was also a review of the changes in the case law for the Freedom of Information Act. It proved that we are following the current rules for our meetings and Executive Sessions. There was also a very good presentation about making sure that your team members are physically and mentally well. Mr. Darby also thinks it would be good to contact Ginny Dupont to see if she would make a presentation for our Board to update us on case law changes.
- II. The new Training Tower is being required by Greenville County Codes and Zoning to have a fence around it and we need to also purchase a storage container for all of the supplies for the tower. There must be a visual barrier between us and the Lodge as well as a fence around the tower itself. Chief Sutherland enclosed the quotes that range from \$26,244.77 to \$17,184.68 for the fencing. We currently have \$79,342.17 in our account to cover the cost of these items. The companies are Superior Fencing for \$26,244.77, Atlas Fencing for \$25,645.00, Greenville Fencing for \$23,394.80, Advanced Fence Systems for \$17,184.68 and Proline Fencing for \$17,800.00. Chief Sutherland said that he knows they did some work recently for the City of Williamston and he went to look at it and it looked good. Chief Sutherland recommends using Advanced Fence Systems. John Jennings motioned to accept the quote from Advanced Fence Systems for \$17,184.68. Sabrina Bedingfield seconded it. All were in favor.
- III. Fire Marshal Horn has asked for a storage building for the training tower. After consideration, he thinks we need a twenty-foot one trip storage container. The quotes were enclosed in your packets. Upstate Container had the cheapest price of \$4,900.00. Sabrina Bedingfield motioned to purchase the container from Upstate Container for \$4,900.00. John Jennings seconded it. All were in favor.
- IV. Chief Sutherland has reached out to several contractors to repair the concrete at Headquarters and Station 74. CP Builders did not respond to the request for a bid. Co-Con LLC quoted \$66,240.00 for both. Headquarters is \$33,420.00 and Station 74 is \$26,740.00. It may cost more if they have to dig further and replace more dirt. Tommy Hopkins is the person that fixed Headquarters last time and he told us then that it would

not last without fixing the dirt underneath the concrete. His quote is \$38,530.00 to fix Headquarters and \$38,280.00 to fix Station 74. 4Cs quoted \$69,800.00 for both repairs. John Jennings asked if there was a warranty from any of the companies. Chief Sutherland said that the only warranty he saw was one year from Co-Con. Tommy Hopkins has back ground with this project at Headquarters and Chief feels that his quote was to permanently fix the issue. The same thing is happening at Station 74 in the asphalt about 15 feet from the back of the building. Chief Sutherland also told them that Tommy Hopkins has repaired some concrete at Station 73 and we have had no other problems from it. Mike Stadler said that Donaldson had something similar happen at Donaldson while he was there. Sabrina Bedingfield said that the only quote that says anything about removing dirt is Co-Con. John Jennings ask Chief to contact everyone back and see if there is any warranty. John Jennings thinks that the price from Tommy Hopkins is actually the more accurate number because he has experience and a reputation for doing good work and doing it correctly. John Jennings said that he thinks we should table this until Chief Sutherland can get more information. Sabrina Bedingfield motioned to adjourn. John Jennings second it. All were in favor.

Minutes recorded by \_\_\_\_\_  
Jennifer L. Adams, Administrative Specialist

